

Tenant Issues Notice & Request

Landlord Name:	Tenant Name:
Landlord Address:	Tenant Address:
Date of Request:	Tenant Phone:

This is a notice and request about my concerns in the residential complex. The following issues are substantially interfering with my reasonable enjoyment of my unit and/or the residential complex:

Please take the necessary steps to remedy these concerns as soon as possible.

Optional:

Additionally, I will/have had out-of-pocket expenses due to this issue totalling \$_____. These expenses include:

Please provide repayment for these expenses as soon as possible. I will consider it reasonable if repayment is made within:

24 hours

____ Days

____ Weeks